



# Canadian Almanac & Directory

Grey House Publishing Canada  
555 Richmond Street West, Suite 512  
Toronto, Ontario M5V 3B1

**Fax completed forms to: (416) 644-1904**

**FREE LISTING &  
UPDATE**  
Be sure your  
organization appears in  
**Canadian Almanac &  
Directory!**

**Canadian Almanac & Directory** is a comprehensive, carefully updated directory of national information on major institutions, governments, associations, education, health, honours & awards, statistics & almanac data, published every year since 1847.

This listing is **FREE**. To ensure a complete and accurate listing in the upcoming edition, simply fill in the questionnaire and return it by **fax** or **by mail**. Include any relevant information such as phone, fax or toll free numbers, website and email addresses, and official translations (if applicable).

If you have any questions, please call Stuart Paterson at (416) 644-6478 or 1-866-433-4739. You can return this form either by **FAX**: (416) 644-1904, by **mail** to the address above, or **email** info@greyhouse.ca.

Is your organization already listed in this publication? Yes, we're updating existing information \_\_\_\_\_ No, we're new \_\_\_\_\_

Completed by: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## ORGANIZATION

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Toll Free: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Translated Name: \_\_\_\_\_

Also known as: \_\_\_\_\_

Acronym: \_\_\_\_\_

Founded: \_\_\_\_\_

## CHIEF OFFICERS/STAFF

President - \_\_\_\_\_

Secretary - \_\_\_\_\_

Treasurer - \_\_\_\_\_

Vice-President - \_\_\_\_\_

Other Staff: please see following page

Number of staff: \_\_\_\_\_; Volunteers: \_\_\_\_\_

## OTHER STAFF: (attach list if necessary)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

## MEMBERSHIP

Member of: \_\_\_\_\_

Number of members: \_\_\_\_\_

Membership profile: \_\_\_\_\_

Membership fee: \_\_\_\_\_

**ADDITIONAL INFORMATION**

**SUBJECT FOCUS:**

i. \_\_\_\_\_ ii. \_\_\_\_\_  
iii. \_\_\_\_\_ iv. \_\_\_\_\_

**SCOPE OF ACTIVITY:**

- International
- National
- Provincial/Territorial
- Local
- Regional

**ORGANIZATION TYPE:**

- Professional
- Trade/Industry/Business
- Other (special/common interest)

Please indicate if you are a:  Licensing Body  Registered Charity

**MISSION STATEMENT/GOALS/MANDATE:**

\_\_\_\_\_  
\_\_\_\_\_

**ANNUAL OPERATING BUDGET:**

- Less than \$50,000
- \$50,000 - \$99,999
- \$100,000 - \$249,999
- \$250,000 - \$499,999
- \$500,000 - \$1,499,999
- \$1,500,000 - \$2,999,999
- \$3,000,000 - \$4,999,999
- Over \$5,000,000

**DO YOU:** Rent your Mailing Lists?  Yes  No  
Have a Speakers Service?  Yes  No  
Have an Internship Program?  Yes  No

**SERIAL PUBLICATIONS:**

Type: (eg. newsletter, journal, magazine) \_\_\_\_\_ Title: \_\_\_\_\_

Frequency: \_\_\_\_\_ Price: \_\_\_\_\_ Editor: \_\_\_\_\_

ISBN: \_\_\_\_\_ ISSN: \_\_\_\_\_ Accept advertising?  Yes  No

Description of contents: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**LIBRARY/RESOURCE CENTRE:**

Does your organization have a library, resource centre or documentation centre?  Yes  No

Library/Resource/Documentation Centre Name: \_\_\_\_\_

Open to the Public:  Yes  No  By Appointment Only

Library Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

**CONFERENCE/CONVENTIONS:**

*Please submit any literature pertaining to future conferences as it becomes available.*

Name of Meeting: \_\_\_\_\_  
2017 2018 2019 2020

Location: (City/Province/Country) \_\_\_\_\_

Facility: \_\_\_\_\_

Date: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_

**OTHER:**

Awards: Please attach a list

Awareness Events (Please include the date): \_\_\_\_\_

Activities: \_\_\_\_\_

Committees: \_\_\_\_\_

Sources of funding: \_\_\_\_\_

**WE THANK YOU FOR TAKING THE TIME TO PROVIDE YOUR VALUABLE INFORMATION.**

By submitting this form you are granting Grey House Publishing permission to reproduce this information in our publications, in electronic and/or print formats, where it is relevant and is intended to be used for research and/or commercial purposes.