



# Canadian Almanac & Directory

3 - 1500 Upper Middle Road  
PO Box 76017  
Oakville, ON L6M 3H5

***Fax completed forms to: (416) 644-1904***

**FREE LISTING &  
UPDATE**  
Be sure your  
organization appears in  
**Canadian Almanac &  
Directory!**

**Canadian Almanac & Directory** is a comprehensive, carefully updated directory of national information on major institutions, governments, associations, education, health, honours & awards, statistics & almanac data, published every year since 1847.

This listing is **FREE**. To ensure a complete and accurate listing in the upcoming edition, simply fill in the questionnaire and return it by **fax or by mail**. Include any relevant information such as phone, fax or toll free numbers, website and email addresses, and official translations (if applicable).

If you have any questions, please call Stuart Paterson at (416) 644-6478 or 1-866-433-4739. You can return this form either by **FAX**: (416) 644-1904, by **mail** to the address above, or **email** [info@greyhouse.ca](mailto:info@greyhouse.ca).

Is your organization already listed in this publication? Yes, we're updating existing information \_\_\_\_\_ No, we're new \_\_\_\_\_

Completed by: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

## **ORGANIZATION**

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Toll Free: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_

Translated Name: \_\_\_\_\_

Also known as: \_\_\_\_\_

Acronym: \_\_\_\_\_

Founded: \_\_\_\_\_

## **CHIEF OFFICERS/STAFF**

President - \_\_\_\_\_

Secretary - \_\_\_\_\_

Treasurer - \_\_\_\_\_

Vice-President - \_\_\_\_\_

Other Staff: please see following page

Number of staff: \_\_\_\_\_; Volunteers: \_\_\_\_\_

## **OTHER STAFF: (attach list if necessary)**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

## **MEMBERSHIP**

Member of: \_\_\_\_\_

Number of members: \_\_\_\_\_

Membership profile: \_\_\_\_\_

## ADDITIONAL INFORMATION

### SUBJECT FOCUS:

i. \_\_\_\_\_ ii. \_\_\_\_\_  
iii. \_\_\_\_\_ iv. \_\_\_\_\_

### SCOPE OF ACTIVITY:

- ☐ International  
☐ National  
☐ Provincial/Territorial  
☐ Local  
☐ Regional

### ORGANIZATION TYPE:

- ☐ Professional  
☐ Trade/Industry/Business  
☐ Other (special/common interest)

Please indicate if you are a: ☐ Licensing Body ☐ Registered Charity

### MISSION STATEMENT/GOALS/MANDATE:

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### ANNUAL OPERATING BUDGET:

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Less than \$50,000        | <input type="checkbox"/> \$50,000 - \$99,999     | <input type="checkbox"/> \$100,000 - \$249,999     |
| <input type="checkbox"/> \$250,000 - \$499,999     | <input type="checkbox"/> \$500,000 - \$1,499,999 | <input type="checkbox"/> \$1,500,000 - \$2,999,999 |
| <input type="checkbox"/> \$3,000,000 - \$4,999,999 | <input type="checkbox"/> Over \$5,000,000        |  |

**DO YOU:** Rent your Mailing Lists? ☐ Yes ☐ No  
Have a Speakers Service? ☐ Yes ☐ No  
Have an Internship Program? ☐ Yes ☐ No

### SERIAL PUBLICATIONS:

Type: (eg. newsletter, journal, magazine) \_\_\_\_\_ Title: \_\_\_\_\_

Frequency: \_\_\_\_\_ Price: \_\_\_\_\_ Editor:: \_\_\_\_\_

ISBN: \_\_\_\_\_ ISSN: \_\_\_\_\_ Accept advertising? ☐ Yes ☐ No

Description of contents: \_\_\_\_\_

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### LIBRARY/RESOURCE CENTRE:

Does your organization have a library, resource centre or documentation centre? ☐ Yes ☐ No

Library/Resource/Documentation Centre Name: \_\_\_\_\_

Open to the Public: ☐ Yes ☐ No ☐ By Appointment Only

Library Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

### CONFERENCE/CONVENTIONS:

*Please submit any literature pertaining to future conferences as it becomes available.*

	2023	2024	2025	2026
Name of Meeting:	_____			

Location: (City/Province/Country) \_\_\_\_\_

Facility: \_\_\_\_\_

Date: \_\_\_\_\_

Number of Attendees: \_\_\_\_\_

### OTHER:

Awards: Please attach a list

Awareness Events (Please include the date): \_\_\_\_\_

Activities: \_\_\_\_\_

Committees: \_\_\_\_\_

Sources of funding: \_\_\_\_\_

## WE THANK YOU FOR TAKING THE TIME TO PROVIDE YOUR VALUABLE INFORMATION.

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Additional editorial research may be undertaken to enhance the listing.